

Are you an older adult or about to become an older adult?

Are you interested in advocating for policies and programs that support older Ontarians?

Call for Members of the Board of Directors and Volunteer Treasurer

Care Watch Ontario, a public policy advocacy organization, is seeking individuals who are enthusiastic, creative, and committed to enhancing the lives of Ontario's older adults.



About the Organization

Care Watch Ontario is not-for-profit, volunteer-run, and senior-led. We advocate for high quality, affordable, and equitable home and community care for older Ontarians. We monitor provincial policy, provide analysis and feedback to decision makers, and communicate with a range of audiences, including the general public. We have no political affiliation. Instead, we work with decision makers and politicians of all stripes to achieve our central goal – a home care system that supports dignified and safe aging.

Skills and Experience

We welcome applicants of all ages. Board members contribute actively by undertaking organizational tasks either individually or as work group members. Work can include examining and analyzing public policy issues, developing advocacy and communications materials for governments and the public, and making presentations. Previous work or experience with non-profit and volunteer organizations, interest in issues affecting older adults, and comfort working with computers and e-mail are also assets.

We welcome all applications. This year we are looking for general directors (board members), including a volunteer treasurer. We encourage applications from older Ontarians with the following lived experiences:

- interest in a broad range of issues affecting older adults and in making a difference
- public policy research, analysis, and advocacy
- comfort working with various cultures, communities, and decision makers

You are an ideal candidate if your background or interests include these or other specific areas (for example, government relations, legal issues, or work with particular communities). Please let us know.

Time Commitment

Board members make a commitment to serving a two-year term, renewable up to six consecutive years. We are a working volunteer group, so each member can expect to commit at least ten hours a month to board activities. This commitment includes:

- Attending monthly board meetings (usually the fourth Wednesday of every month, from 4:00 pm to 6:00 pm). The board has been meeting virtually via Zoom. In-person meetings may resume when it is safe.
- Participating in planning and other discussions.
- Contributing to task or working groups and other work, as needed.

Not-for-Profit. • Volunteer-Run. • Senior-Led.

Care Watch Ontario 140 Merton St, 2nd Floor, Toronto, Ontario M4S 1A1. (416) 590 - 0455 | carewatchontario.com

Treasurer's Tasks

- Serve as a member of the board.
- Pay bills, as they are due. The primary bills are monthly ones for telephone, e-mail, and internet services and an annual insurance premium.
- Make occasional deposits, which consist largely of donations.
- Receive monthly hours and expenses from part-time employee, use CRA online calculator to calculate source deductions, pay employee, remit source deductions monthly to CRA, prepare annual T4, and submit T4 summary to CRA.
- Monitor term deposit and make recommendation for renewal.
- Report verbally to board at monthly meetings.
- Report the organization's financial position to the Annual General Meeting. Care Watch does not require an audit or review by a professional accountant. The treasurer is not required to prepare formal financial statements, but rather reports in summary form.

An ideal volunteer treasurer will:

- Have some familiarity and experience with basic accounting functions. A formal accounting designation is not required.
- Be proactive in identifying what needs to be done, meeting timelines, and calling board members' attention to matters of which they need to be aware.
- Be comfortable working with a volunteer board.
- Be willing to attend monthly board meetings (about 2 hours) and occasional meetings in Toronto for specific activities (for example, signing cheques and participating in executive meetings).

Get to know us

Please review our web site at www.carewatchontario.com to better understand our issues and advocacy.

To Apply

Please forward your letter of interest and a brief bio, in confidence, to Nominations Committee at Chair@carewatchontario.com by September 30, 2021.

Only selected candidates will be contacted for an interview.